ANNUAL GENERAL MEETING

Wednesday 15th October 2025, 7 pm
at 3B Olive Road, Penrose and via Zoom

MINUTES

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1. Welcome – Colleen Brown (Chair), Mike Potter – CEO
   Present – Colleen Brown (Chair), Mike Potter (CEO),Gerard Hulst, Heather Madill, Vasantha Naidoo, Martine Abel, Sharon King (Board Secretary), Denise Hoffman, Asoka Gamage-Mendes, Cherie Cawdron (Staff). **On Zoom** – Anne Martin (Board), Jingjing Xue, Michael Claydon(Staff), Galina Nikolaeva, Katherine Rees, Klajaque Esapour, Lan Yang, Simon Milner, Vivian Naylor, Kristen McDonald – For AGM.

2. Ed Collet introduced himself and talked about his family, wife Abby (schoolteacher) and sons James and Matthew, both who have a disability. Shared their disability journey, both children born overseas and came home to New Zealand to reintegrate into the school and disability system was challenging. First son, initially declined ORS funding, reapplied and eventually got, then chose Te Kura as an option after several years. Second son with Cerebral Palsy attending specialist school, with VHN ORS. Sons now 19 & 21, and family finding the transition from school to adulthood difficult due to lack of information and opportunities.

   Ed then shared a presentation about his working life with Air New Zealand. Currently in the Aircraft programmes team, on an international accessibility panel and part of the Enable Network. Air NZ has joined the Valuable 500 – recognition of their work on inclusion. Airline working with airport/customs/immigration to drive change in New Zealand to make traveller better for disabled people.

   A survey conducted with Air New Zealand, NZ Disability Employers Network, Access Advisors and Colleen Jones Consultancy highlighted that those travelling often have multiple disabilities. The Enable Network, works to employ disabled people and Air NZ work in conjunction with Project Employ to have a café in their Fanshawe Street office run by neuro-diverse people. Working well. Also, there is a Christmas Market held with Social enterprises and a programme running with Acorn Neurodiversity on preparing neurodiverse for flying. Both very successful.

   Ed's presentation finished at 7.45 pm

3. AGM opened at 7.55 by Colleen Brown/Chair

4. Apologies – noted by Colleen
   Steven Yin

5. Confirmation of Minutes October 2024 – taken as read
   Moved, Colleen/Seconded, Vasantha

6. Matters arising from minutes
   No Matters arising. Confirmation that Incorporated society registration redone.

7. Mike summarised the Impact Report using a power point presentation.
   Mike thanked the Board and Staff for a good year. Great numbers – 2024 expo we had over 1200 attendees, Housing navigation project going well – target of 40, and had achieved 27 in first few months, now well passed target.

   Highlighted the video of Sasanka's journey and media appearances at Radio Rhema. Succession Planning series in 2024 was a great success, good number and lots of views of the videos after the event. Proud that all Advisors have access to supervision.

8. Chairperson's Response to the CEO and members
   - Read out the Foreward of the Impact Report and extracts from Rob Campbell's message in the Report
   - Importance of staff and great job satisfaction
   - Another disruptive year, but have found ways to move forward
   - Whole of community effort
   - Congratulations to Mike and team

9. Financial Accounts Report

   Gerard summarised the Performance Report

   Showing a surplus o $36,000 (page 7). This is an expression of good financial control, applying grants against funding is done well. Attribute this to great staff attitude, thank you to Ginny for competence and the Board for good policy.

   Balance of $248,00 (page 8), is what is required for a 5 months ahead for safety, and we have good targets, good grants and good forecasting.

   Moved, Gerard/Seconded, Sharon

10. Questions – N/A

11. General Business
    Legal Advisor & auditor to remain the same

12. Closing Karakia (Mike)

    Meeting closed approximately 8.18 pm